Elena Pelliterri

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555-555-5555

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OBJECTIVE

Obtain a postion as a taveling sales representative in the educational publishing industry.

EXPERIENCE

Rio Mesa College, Phoenix, Arizona, College Supervisor, 2000 to 2006.

Supervised college students in teachr preparatory program.

Wrote five page evaluations for each student.

Edited student research papers.

Middleton Public Schools writing teacher, Middleton Arizona, 1994-2000.

Organized and presented effective lessons modeling correct use of grammar. Revised student papers demonstrating sentence structure and grammar usage.

Elected Grade Level Chairperson and Advisory Council Representative with responsibility for formulating year-end reports.

EDUCATIONAL HISTORY

Masters of Elementary Education, December 1994, Aroyo University, Flagstaff, Arizona.

Bachelor of Science, Elementary Education, May 2000, Aroyo University, Flagstaff, Arizona.

COMPUTER SKILLS

Proficient in Adobe Acrobat Professional, Adobe Photoshop Professional, and Pinnacle Studio.

Expert Certification, Microsoft Office User Specialist.

VOLUNTEER EXPERIENCE

Chairperson, Phoenix Children’s Park Annual Fund Drive, 2003-2004.

Reading tutor, Up to Literacy program, Mesa, Arizona, 2000-2003.

REFERENCES

your name, Aroyo University, 4567 Mesa Avenue, Flagstaff, Arizona, 82259, 555-555-5555.